

Privacy policy

Introductory provisions:

Centrum vedecko-technických informácií SR/Slovak Centre of Scientific and Technical Information (hereinafter "CVTI SR") Lamačská cesta 7315/8A, 811 04 Bratislava processes personal data in performing its activities and operations. Contact: Director's office: 02/69 253 102, sekretariat@cvtisr.sk

The purpose of this document is to inform all those concerned of the conditions under which CVTI SR processes personal data. Any questions on the protection of your personal data may be posted to the CVTI SR address or sent to email gdpr@cvtisr.sk

The CVTI SR processes the personal data of the data subjects in accordance with Act no. 18/2018 Coll. on personal data protection (hereinafter "personal data protection act" and Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC. The CVTI SR has adopted appropriate technical and organisational measures to ensure the safety of the processing of personal data.

Reasons for processing of personal data:

- to comply with legal obligations and to perform obligations deriving from contracts;
- to protect our lawful interests, the lawful interests of our employees and other persons;
- to complete tasks deriving from the CVTI SR's charters as of 25th January 2002, as amended by supplement no. 1 as of 2nd January 2008 and supplement no 2 as of 12th May 2008.

Personal data are processed in the CVTI SR for the following purposes:

Purpose	Legal basis	Position of CVTI SR	Archiving period
Execution of obligations and exercise of employer's rights in the labour law (" Personnel and salaries ")	Art. 9 Cl. 2 b) GDPR, Labour Code, Health Insurance Act, Insurance Act, Social Insurance Act, Income Tax Act, Old-Age Pension Savings Act, Employment Services Act, Retirement Revenue Act, Employee Temporary Employability Act, Social Security Fund, Public Health Protection and Promotion Act, Occupational Safety and Health Act, Public Works Act, Act on Remuneration of Some Employees in the Performance of Public Works, Act on Supplementary Pension Savings, Act on Protection of Classified Information, Act on Military Service, Labour Inspection Act, Act on Illegal Work and Illegal Employment,	Controller	10 years, except for personal identification data; deletion period of 30 years after termination of employment

	Act on State Administration Bodies in the Field of Social Affairs, the Family and Employment Services, the Settlement of Civil Disputes, the Criminal Code, the Execution Code		
Execution of duties and exercise of the rights of the processor in accounting and taxation (" Accounting and tax purposes ")	Income Tax Act, Act on Accounting, Value Added Tax Act, Social Fund Act, Labour Code, Civil Code, Act on Accounting, Personal Data Protection Act, Act on Remuneration of Some Employees in the Execution of Works in the Public Interest, Act on Social Insurance, Act on Old-age Pension Savings, Health Insurance Act, Insurance Act, Freedom of Information Act	Controller	10 years
Publishing	Legitimate interests: freedom of expression under Article 26 of the Constitution of the Slovak Republic and Article 10 of the Convention on Fundamental Human Rights, §78 Cl. 2 of the Personal Data Protection Act, Article 85 GDPR, Copyright Act	Controller	5 years
Operation of profiles on social networks, including related communications and discussions (" Social networks and discussions ")	Art. 9 Cl. 2 e) GDPR (personal data which are manifestly made public)	Controller	5 years
Providing information about news, products, services, events, competitions and other activities organised by CVTI SR (" Marketing ") (newsletter)	Consent of data subject, marketing of own similar goods and services; or Art. 6, Cl. 1 e) GDPR the processing is necessary for the performance of a task carried out in the public interest (<i>in the case this applies to projects or events, the participation in which and/or organisation of which CVTI SR carries out its tasks in compliance with its Statutes – popularisation of science and technology and support to international collaboration therein</i>)	Controller	5 years

Organising competitions and events	Consent of data subject or performance of contract with data subject	Controller	5 years
Operation of the Central Register of Publications and the Central Register of Art Activities ("CREPČ and CREUČ")	§ 108a and § 108b, Higher Education Act	Joint controller with the Ministry of Education, Science, Research and Sport SR as controller	For the period defined in the Registry plan
Operation of the central register of final works, including verification of the originality of final works ("CRZP and APS")	§ 63 Cl. 7 and 8, Higher Education Act	Joint controller with the Ministry of Education, Science, Research and Sport SR as controller	70 years
Provision of Digitisation Services (" Digitisation Services ")	Performance of contract with data subject	Controller	10 years
Responding to requests and provision of information (" Info-Law ")	Freedom of Information Act	Controller	10 years
Central Information Portal for Research, Development and Innovation and the SK CRIS Information System	Public interest arising from the Act on the Organisation of State Support for Research and Development (§ 26 in particular)	Joint controller with the Ministry of Education, Science, Research and Sport SR as controller	20 years
Implementation of projects from the European Structural and Investment Funds, including demonstration of how funding is spent (hereinafter referred to as "Structural and Investment Fund Projects")	Public interest arising from Act no. 292/2014 Coll. on contributions from the European Structural and Investment Funds (Art. 47, Cl. 4 in particular),	Joint controller with the project beneficiary/partner	10 years
Development and operation of applications for the collection and processing of information to support the management and development of areas within the competence of the Ministry of Education, Science, Research and Sport SR at regional level (hereinafter	Public interest arising from the Act on State Administration in Education, the Education Act, the Act on Vocational Education and Training, the Law on Electronic Signatures and the Decree on Graduation from Secondary Schools	Controller	10 years

"School and Computing Centres")			
Providing continuing education	Act on Pedagogical and Professional Employees	Controller	10 years
Providing scholarships to pupils at full-time secondary schools, vocational schools and practical schools ("Scholarships")	Public interest arising from § 149 of the Education Act	Controller	10 years
Conclusion and performance of contracts, including their publication in the central register of contracts (the "Contracts")	Freedom of Information Act and Government Regulation no. 498/2011, the Commercial and Civil Code, the Public Procurement Act, the performance of a contract with the data subject	Controller	10 years
Sales of goods and services via e-shop ("e-shop")	Performing contract with the data subject	Controller	10 years
Camera and security system	Legitimate interest: property protection and security	Controller	15 days
Provision of library services (hereinafter "Library")	Act no. 126/2015 Coll. on Libraries (§ 18 in particular), consent of the data subject	Controller	10 years
Support for the scheme Return of Experts from Abroad ("Returns")	Performance of a contractual relationship between the Ministry of Education, Science, Research and Sport of SR and the data subjects	Processor	20 years
Statistics	Art. 89 Cl. 1 GDPR, § 78 Cl. 8 and 9 of the Personal Data Protection Act	Controller	10 years
Legal agenda	Art. 9, Cl. 2 f) GDPR	Controller	10 years
Archiving	Act on Archives and Registrars, Art. 89 Cl. 1 GDPR, § 78 Cl. 8 and 10 of the Personal Data Protection Act	Controller	For the period defined in the Registry plan
Reporting of anti-social activities	Act on Reporting of Anti-Social Activities	Controller	20 years
Provision of advice and consultancy on project proposals	Public interest arising from the Act on the Organisation of State Support for Research and Development (§ 26 in particular)	Controller	5 years
Implementation of international projects from European and other grant schemes	Processing is necessary to fulfil the task performed in the public interest or in execution of power of the public authority entrusted to the controller	Controller	5 years

The CVTI SR would like to inform you that the data subject is obliged to provide his or her personal data if the processing of personal data is necessary for fulfilling a legal obligation of the controller. Provision of personal data for pre-contractual and contractual purposes; otherwise the contract could not be concluded or fulfilled.

The provision of personal data on the basis of consent is voluntary.

Without your consent to marketing (if personal data are not processed on other grounds), regretfully, the CVTI SR is not permitted to contact you regarding news of the services/products provided and events and competitions organised by the CVTI SR.

Recipients of personal data:

In relation to fulfilment of the controller's legal duties, the recipients of personal data may be the subjects specified in legal rules and regulations, in particular the tax office, controlling and regulatory bodies of the public authority, courts and bodies of criminal proceedings.

The CVTI SR discloses personal data only within the necessary scope and subject to the confidentiality of the data recipient. The CVTI SR, as a controller, also processes personal data by means of the following categories of processors:

- audit agencies;
- archiving companies;
- delivery companies;
- professional advisers;
- providers of standard software or technical support to CVTI SR;
- cloud or hosting services providers.

The visitors to the webpages owned by the CVTI SR are also regarded as the recipients of personal data available on webpages of the CVTI SR.

Depending on the purpose of data processing and particular circumstances, the recipients of your personal data could also be other persons, in particular, lawyers, enforcement officers or data protection officers within the meaning of GDPR.

Before the CVTI SR commissions the recipients to process personal data, the CVTI SR verifies that the recipients meet the organisational and technical requirements for the level of security of the processing of personal data compliant with the GDPR.

Cross-border transfer of personal data:

The CVTI SR limits any cross-border transfers of personal data to third countries outside of the European Economic Area and only permits such transfers where essential. The processors and the above-mentioned recipients of personal data may be established or their servers may be located in countries representing a third country that does not guarantee the appropriate level of protection of personal data as required in the EU. If these organisations transfer data to third countries, such organisations have to be certified under the EU-US Privacy Shield mechanism. In accordance with the Commission's decision, this is regarded as sufficient in the sense that the organisations in question provide due protection of personal data

Your personal data will not be used for automated individual decision-making including profiling.

The CVTI SR obtains personal data on the basis of:

- consent given for processing of personal data;
- legal obligations;
- contractual obligations;

The CVTI SR obtains personal data from your employer or from the company in relation with which the CVTI SR processes your personal data. The CVTI SR also collects your personal data from publicly available resources or registers. The CVTI SR processes your personal data exclusively for the purpose for which the personal data were collected. When the purpose for which the personal data were collected terminates, the personal data are destroyed. The CVTI SR does not further process systematically for any purposes the personal data which it obtains at random (accidentally).

Rights of data subject:

- if personal data are processed on the basis of consent to the processing of personal data, such consent may be withdrawn at any time; the withdrawal of consent shall not affect the lawfulness of the processing based on consent prior to its withdrawal;
- pursuant to GDPR Articles 15 to 22 and Act no. 18/2018 Coll. the data subject has:
 - the right of access to personal data; (the data subject has the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed; the data subject has the right to access his or her personal data and to obtain the information within the scope of Article 15 GDPR);
 - the right to rectify personal data; (the data subject has the right to have his or her personal data concerning him or her rectified if such personal data are inaccurate and the data subject has the right to have his or her personal data concerning him or her completed if such personal data are incomplete; the controller performs this without undue delay);
 - the right to erasure of personal data ('right to be forgotten') (the data subject has the right to obtain from the controller the erasure of personal data concerning him or her without undue delay where some of the grounds as specified in Article 17 GDPR apply (e.g. the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed; the controller assesses such a request from the data subject taking into account all the relevant circumstances pursuant to Article 17 GDPR (e.g., the controller rejects such a request from the data subject if the data processing is necessary for compliance with a legal obligation to which the controller is subject or for the establishment, exercise or defence of legal claims));
 - the right to restriction of the processing of personal data; (the data subject has the right to obtain from the controller restriction of the processing where some of the cases specified in Article 18 GDPR apply. Where the processing has been restricted under Article 18, Cl. 1 GDPR, such personal data are, with the exception of storage, to be processed only: a) with the data subject's consent or b) for the establishment, exercise or defence of legal claims or c) for the protection of the rights of another natural or legal person or d) for reasons of an important public interest of the Union or of a Member State);
 - the right to the portability of personal data; (in compliance with Article 20 GDPR, the data subject has the right to receive his or her personal data, which he or she has provided to a controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller)

- the right to object to the processing of personal data: the data subject has the right **to object**, on grounds relating to his or her particular situation, at any time **to** the processing of personal data concerning him or her **if the processing is based on legitimate grounds for the processing** or in compliance with Article 6, Cl. 1 e) GDPR (the performance of a task carried out in the public interest or in the exercise of official authority) including objections to profiling based on those interests. Under such circumstances, **the controller must no longer process the personal data** unless the controller demonstrates compelling legitimate grounds which override the interests, rights and freedoms of the data subject or grounds for the establishment, exercise or defence of legal claims.

In compliance with Article 21 GDPR, where personal data are processed for **direct marketing purposes**, the data subject has the right to object at any time to the processing of his or her personal data for such marketing, which includes profiling to the extent that it is related to such direct marketing. Where the data subject objects to processing for direct marketing purposes, the personal data must no longer be processed for such purposes.

- the right not to be subject to a decision based solely on the automated processing of personal data, including profiling.

Each data subject has the right to file a complaint with the supervisory authority – the [Office for Personal Data Protection of the Slovak Republic](https://www.dataprotection.gov.sk), Hraničná 12, 820 07 Bratislava, tel.: +421 2 3231 3220, www.dataprotection.gov.sk, resp. to initiate a court case pursuant to § 100 Act no. 18/2018 Coll.

Social networks:

This Privacy Policy applies to personal data processed on the CVTI SR profiles. The CVTI SR possesses only default user rights as the administrator of the CVTI SR profiles. It is needful to become familiar with the social network provider's privacy policy for the processing of personal data by the provider. The CVTI SR has no control over operations performed by the providers of social network platforms and the CVTI SR bears no responsibility for the processing of personal data.

Personal data protection:

CVTI SR has adopted appropriate technical and organisational measures to achieve the security of the processing of personal data pursuant to Act no. 18/2018 Coll. on the Protection of Personal Data and Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, repealing Directive 95/46/EC on the protection of personal data. Personal data are stored on the secure CVTI SR servers or servers of the CVTI SR's website operators located in the data centres within the territory of the Slovak Republic. The Privacy Policy may be amended and modified and, where necessary, adjusted to meet the current needs for protection of the processing of personal data. The CVTI SR will inform you of any changes to this Privacy policy on its websites.